



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE



INFORMATION

ANNUAL GENERAL MEETING

TO BE HELD ON WEDNESDAY 19TH JUNE 2013

AT GREAT BARFORD VILLAGE HALL STARTING AT 7.30 PM

INCLUDED WITH THIS AGENDA

[SENT BY EMAIL OR *SECOND CLASS POST]

*TO ICKWELL & OLD WARDEN FC and QUEENS PARK CRESCENTS FC ONLY

1. MINUTES OF ANNUAL GENERAL MEETING HELD ON 20TH JUNE 2012
2. STATEMENT OF ACCOUNTS
3. INFORMATION REQUIRED FROM CLUBS FOR HANDBOOK 2013-2014
4. INVOICE LIST FOR 2012-2013 REGISTRATIONS AND TRANSFERS PLUS LEAGUE SUBSCRIPTION FOR 2013-2014

TO BE PROVIDED AT THE ANNUAL GENERAL MEETING

5. ANNUAL REPORT
6. PROVISIONAL FORMATION OF DIVISIONS FOR SEASON 2013-2014
7. DATES FOR FIXTURES
8. PLAYER REGISTRATION FORMS
9. MATCH RESULT SHEET BOOK
10. TRANSFER FORMS

PLEASE NOTE CHANGE OF VENUE FOR THIS MEETING

DIRECTIONS TO GREAT BARFORD VILLAGE HALL

The meeting will all be held at Great Barford Village Hall, Fishers Close, Great Barford MK44 3JL.

Car parking is on the site. A link to the site is shown below:

<http://www.streetmap.co.uk/map.srf?X=512519&Y=252593&A=Y&Z=110>

DIRECTIONS FROM THE A1 – Leave at the Black cat roundabout [A421] but take the road into Roxton and Great Barford. At the crossroads in the village centre [at Golden Cross restaurant] TURN RIGHT. Fishers Close, and the Village Hall, is about 500 meters down on the right.

DIRECTIONS FROM LUTON – Leave the A6 or M1 at the A421 Bedford By-pass junction. Leave at the A4280 junction, signposted Great Barford. At the crossroads in the village centre [at Golden Cross restaurant] TURN LEFT. Fishers Close, and the Village Hall, is about 500 meters down on the right.

DIRECTIONS FROM BEDFORD [A4280/A421 JUNCTION ON BY-PASS] – into Great Barford. At the crossroads in the village centre [at Golden Cross restaurant] TURN LEFT. Fishers Close, and the Village Hall, is about 500 meters down on the right.



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1. CHAIRMAN'S OPENING REMARKS

Ron Devereux, Les Riseley

2. WELCOME to Life Vice-Presidents, New Clubs and Teams

3. MINUTES OF THE ANNUAL GENERAL MEETING 2012

4. MATTERS ARISING

5. AUDITORS REPORT and ADOPTION OF ACCOUNTS

6. ELECTION OF OFFICERS AND INDEPENDENT MEMBERS OF MANAGEMENT COMMITTEE

OFFICE of President

To record the list of Life Vice-Presidents

Mr T M Sadler

Messrs G Armstrong, R W Curtis, D Cousens,

D G Martin, C Woods

OFFICE of Chairman

Mr P J Onion

OFFICE of Vice-Chairman

Mr B T Watson

OFFICE of Hon Treasurer

Mr B T Watson

OFFICE of Hon General Secretary

Mr G B Snelson

OFFICE of Hon Fixture Secretary

Mr G B Snelson

OFFICE of Hon Referees Secretary

Mr B Humphries

OFFICE of Hon Registration Secretary

vacancy

Management Committee Members

Messrs P Francis, K Redman, R Leonard

currently sitting members.

There are no further nominations, in accordance with Rule 4[B]

7. ELECTION OF CLUB REPRESENTATIVES TO MANAGEMENT COMMITTEE

Up to FIVE Club Representatives are eligible to be voted on to the Management Committee with full voting rights, in accordance with Rule 5[C]. The following persons are currently sitting members of the Management Committee:

Mrs Di Ames [Great Barford FC], ## Messrs Mark Gearing [Clifton FC], Roy Hayday [Shefford Town & Campton FC] and Roland Simmonds [Elstow Abbey FC].

currently sitting members.

There are no further nominations, in accordance with Rule 4[B]

8. ELECTION OF AUDITOR

Mr David Milton

9. ALTERATION TO RULES

The vast majority of rule changes are taken from the latest version of the FA Standard Code of Rules. These are identified in bold & underlined. They are mandatory and therefore will not be voted on at the AGM.

Changes to rules for season 2013-2014 are shown in bold italics. Mandatory changes from the FA Standard Code of Rules are also underlined.

Nomenclature and Constitution

1. ***ADD: [B]*** All such Member Clubs

ADD: [C] *This Competition shall only permit one team from a Club to participate in the same division unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries. This Competition will obtain the prior approval of the sanctioning Association in the event of a division comprising of more than one team from the same Club. This Competition will ensure that, where permission is given, teams from a Club operating in the same division are run as separate entities with no interchange of players other than via transfers of registration in accordance with Competition Rules.*

DELETE: No more than one team from a Club can participate in the same division

All Premier Division teams shall have approved grounds

ADD: [D] *Inclusivity and Non-discrimination*

(i) *This Competition and each Member Club must be committed to promoting inclusivity and to eliminating all forms of discrimination*

(ii) *This Competition and each Member Club does not and must not [by its rules or regulations or] in any manner whatsoever unlawfully discriminate against any person within the meaning and scope of the Equality Act 2010 or any law, enactment, order or regulation relating to discrimination (whether by age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise).*

(iii) *This Competition and each Member Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access*



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and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise).
(iv) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate sanctioning Association for investigation.

For Leagues intending to become Charter Standard Leagues:

ADD: (E) This Competition wishes to become a designated Charter Standard League. Existing Member Clubs have two years (until the end of the 2014-15 season) to achieve the Charter Standard club award or face expulsion from the League. New Member Clubs have one year to achieve the Charter Standard club award. The League has the right to refuse membership to a Club if it fails to demonstrate commitment to achieving the award.

ADD: [F] This Competition and its Clubs

Entry Fee, Subscription, Deposit

2. [A] Applications by Clubs

The Entry Fee shall be forfeited if the application is withdrawn by the Club.

ADD: At the discretion of a majority of the accredited voting members present, applications, of which due notice has been given, may be received at the Annual General Meeting or a special General Meeting. The Entry Fee shall apply.

When Rule 12[B] is applied

Agreement to be Signed

7. The Chairman and the Secretary of each Clubsubject to the right of appeal in accordance with Rule **DELETE: 15 and 16.**

Any alteration of the Chairman and /or Secretary

Qualification of Players

8. [A] Contract players, as defined in Football Association Rules are not permitted in this Competition **ADD: with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.** It is the responsibility of each Club to ensure.....

[L] A register containing the names of all players.....his registration as a player without a

written contract will automatically be cancelled and declared void **ADD: unless the Club conforms to the exception detailed in Rule 8 (A)(i). DELETE: In order to play in the League again either for his original Club or for another Club it will be necessary for him to be re-registered as required by this Rule.**

Playing Season. Conditions of Play. Times of Kick-Off. Postponements. Substitutes

10. [B] All matches shall be played in accordance with the Laws of the Game.....and to order the Club concerned to play its fixtures on another ground. **ADD: Football Turf pitches (3G) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches. For clubs playing at Step 7 and below a pitch must be tested (by a FIFA accredited test institute) every three years and the results passed to the FA. The FA will give a decision on the suitability for use and add the pitch to the Register.**

The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 10(D).

All matches shall have a duration of 90 minutes.....

[C] Except by permission of the Management Committee all matches must be played on the dates originally fixed but priority shall be given to The Football Association and **ADD: parent County Association Cup Competitions. DELETE: all relevant County Association and League Cup Competitions.** All other matches must be considered secondary.

[F] **ADD: [i]** Home and away matches.....

ADD [ii] Any Club with more than one team.....

ADD [iii] Any Club unable to fulfil a fixture **ADD: or where a fixture has been postponed for any reason,** must, without delay, give notice to the **ADD: Press & Media Secretary DELETE: Hon General Secretary or Hon Fixture Secretary,** the Competition Hon Referees Secretary, the Secretary of the opposing Club and the match official(s). Any Club failing to comply.....

ADD [iv] In the event of a match not being played.....

The Management Committee shall review all abandoned matches **ADD: in cases where it is consequent upon the conduct of either or both Teams.** Where it is to the advantage of the Competition,

ADD [v] The Management Committee shall review any match

SUBJECT TO POSSIBLE CHANGE - FA GUIDANCE BEING REQUESTED. [G] A Club may at its discretion and in accordance with the Laws of the Game use THREE substitute players in any match in this Competition who may be selected from FIVE players. The referee shall be informed.....

Determining Championship

12. [A] Team rankings within the Competition.....must not be played for double points.

ADD: In circumstances where two or more teams are equal on points team rankings shall be determined by goal difference where the goals scored against by each team shall be deducted from the goals scored by that team and the largest positive difference shall be placed the highest. In the event of the goal difference being equal the highest placed team shall be the team which has scored the most goals. In the event that two or more teams have the same goal



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difference and have scored the same number of goals then the highest placed team shall be the team which has won the most matches.

In the event of the two teams still being equal the team which has the better playing record against the other team in their head to head Competition matches during the Season will be the highest placed team.

If the records of two or more teams are still equal and it is necessary for any reason to determine the position of each then the teams affected shall play a deciding match or matches as determined by the Management Committee.

DELETE: In the event of two or more teams being equal on points team rankings may be decided in any one or more of the following ways:-

1. goal difference - 2. goals scored - 3. deciding match[es] played under conditions determined by the Management Committee.

ADD: [B] Automatic promotion and relegation shall be applied for the first two and last two teams in each Division except as provided for hereunder, subject to the provisions of Rule 1(b).

(i) Should one or more teams withdraw from any one Division after the fixtures have commenced an equal number of teams to those withdrawing in that Division shall not be automatically relegated.

(ii) Vacancies occurring after the conclusion of the season may be filled on any of the following ways:

(a) retention of otherwise relegated team(s)

(b) additional promotion of the next ranked team(s) from the Division below

(c) election

(iii) The last team in the lowest Division shall retire, but be eligible for re-election except as below, and be subject to the conditions of paragraph (B)(i) above.

(iv) When a senior team is relegated to a lower Division of which its reserve team is a member, or entitled to be a member, such reserve team must accept relegation to, or retain its position in, the next lower Division; and should the senior team be relegated to the lowest Division its reserve team automatically retires from the Competition.

(v) Should either or both of the leading teams in any of the Divisions have its senior team in the next higher Division, promotion shall fall, at the discretion of the General Meeting, to the next highest team or teams in the Division concerned.

DELETE: [B] The two bottom Clubs in the Premier Division shall normally be relegated to Division One, and the top two Clubs in Division One shall be promoted to the Premier Division, subject to rule 1. The Management Committee shall then decide the formations of divisions, following the general principle of two up, two down.

[C] In the event of a team not completing

SUBJECT TO POSSIBLE CHANGE - FA GUIDANCE BEING REQUESTED. [D] A promotion and relegation link exists between the United Counties Football League and the Premier Division of this League. Premier Division Clubs, providing they meet the appropriate grading criteria, will be eligible to make application to the United Counties Football League in accordance with The Pyramid of Junior Football Charter detailed elsewhere in this Handbook.

Referees

13. [B] In the event of the non-appearance of the appointed Referee

SHALL agree upon a Referee. ADD: An individual DELETE: A Referee thus agreed upon shall, for that game, have the full

powers, status and authority of a registered Referee. ADD: Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition. This arrangement.....

Continuation of Membership or Withdrawal of a Club

14. [B] A Club shall not be allowed to withdraw any or all of its teams from the Competition after the Annual General Meeting for the following Season. ADD: Any Club infringing this Rule shall be liable to a fine not exceeding £75 per team and shall also be liable for its share of any call which may be made under Rule 5(B).

DELETE: (i) Any Club infringing this Rule after the fixtures have commenced shall be liable to a fine in accordance with item E of the schedule of fines and shall also be liable for its share of any call which may be made under Rule 5(B).

(ii) Any Club infringing this Rule and not disbanding before the fixtures have commenced shall be liable to a fine in accordance with item C of the schedule of fines and shall also be liable for its share of any call which may be made under Rule 5(B).

(iii) Any Club infringing this Rule and disbanding before the fixtures have commenced cannot be fined but will be liable for their financial commitments prior to disbanding.

Trophy:- Legal Owners, Conditions of Taking Over, Agreement to be Signed. Awards

18. DELETE: [A] If a Competition be discontinued for any reason a Trophy or any other presentation shall be returned to the Donor, if the conditions attached to it so provide, or if not, dealt with as the sanctioning Association may decide.

[B] ADD: [A] The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-

"We A _____ and B _____, the Chairman and Secretary of _____ FC, members of and representing the Club, having been declared winners of _____ Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy, cleaned, DELETE engraved and in good order, to the Competition Secretary on or before the first day of March in the following year, or be fined



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under item D of the schedule of fines. If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."

ADD: [B] At the close of each Competition awards shall be made.....

Insurance

22. All Clubs must have public liability insurance cover of at least 10 million pounds (£10,000,000).

ADD: All Clubs shall be members of a Players' personal accident scheme. The policy cover shall be at least equal to the minimum recommended cover determined from time to time by the sanctioning Association. In instances where The Football Association is the sanctioning Association, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

DELETE: With effect from the 2013-14 season all Clubs must be members of a Players' personal accident scheme which meets the minimum criteria set by the sanctioning Association.

Dissolution of the League

23. ADD: (A) Dissolution of the Competition shall be by resolution approved at a Special General Meeting by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant Special General Meeting.

(B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.

(C) The Management Committee shall deal with any surplus assets as follows:

(i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the sanctioning Association.

(ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the sanctioning Association may decide.

DELETE: Should it be decided, through force of circumstances, to disband or suspend the League all Clubs then in membership will be held liable for their proportionate share of the League debts. In the event of the League becoming insolvent, a special meeting of the members shall be called at which the position shall be brought to the notice of the Clubs, whose representatives shall decide as to what policy shall be adopted. In the event of the League being disbanded, trophies held by the Clubs must be returned to the Hon. General Secretary or Chairman appointed by the General Meeting of the Clubs last held in accordance with rule 6, and shall receive possession of the Cups. If it is then found impossible to re-organise the League, these Cups shall be handed over to the Bedfordshire Football Association.

RULES FOR KNOCK-OUT COMPETITIONS

Cup Rule 3

No player shall be allowed to compete if.....

[b] BRITANNIA CUP: Any player who has played in the FA Challenge Cup, FA Challenge Trophy, FA Challenge Vase **ADD: [except when playing for the same team in the FA Challenge Vase in the same season]**, or the Bedfordshire FA Senior Challenge Cup in the current season shall be ineligible to play. **DELETE [see rule 3d below] Each team shall provide a Club Assistant Referee, qualified as recognised by the Management Committee, or be fined in accordance with item C of the schedule of fines.**

CENTENARY CUP: as Britannia Cup with the following addition. Any player who has played in the Bedfordshire FA Senior Trophy or Britannia Cup in the current season shall be ineligible to play. **DELETE [see rule 3d below] Each team shall provide a Club Assistant Referee, or be fined in accordance with item C of the schedule of fines.**

JUBILEE CUP: as Centenary Cup, plus any player who has played in the **ADD: Bedfordshire FA Intermediate Cup** or Centenary Cup in the current season shall be ineligible to play.

ADD: [d] Each team shall provide a Club Assistant Referee, qualified as recognised by the Management Committee for Britannia Cup ties, or be fined in accordance with item C of the schedule of fines.

10. PRESENTATIONS OF TROPHIES AND CHEQUES

11. ROLL CALL OF CLUBS IN ATTENDANCE

12. INFORMATION FOR SEASON 2013-2014

Chairman

General Secretary

Registration Secretary

Referees Secretary

Treasurer

Media and Results Secretary

General Information

Season dates and fixture arrangements

Player registration and result sheet arrangements

General information

General Information

General Information

13. ANY OTHER BUSINESS RELEVANT TO THE A.G.M.

GB Snelson, General Secretary



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE



MINUTES

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AT HAYNES VILLAGE HALL STARTING AT 7.30 PM

1. WELCOME to Life Vice-Presidents, New Clubs and Teams.

- > The Chairman welcomed AFC Biggleswade, Shillington, St. Joseph's [Saturday] Reserves, Elstow Abbey Reserves, and Marston Shelton Rovers Reserves. Also welcomed back Leighton United, merged with Sundon Park Rangers Colts. Other new names for Clubs in the League last season; Brickhill Tigers [formerly FC Meppershall], Oakley Sports M&DH [a merger] & Kempston Con Club Sports [formerly Stewartby Village].

2. MINUTES OF THE ANNUAL GENERAL MEETING 2011

- > These were signed as true record.

3. MINUTES OF THE GENERAL MEETING

- > Held on 12 April 2012, the minutes were signed as a true record.

4. MATTERS ARISING

- > None.

5. ADOPTION OF ACCOUNTS and AUDITORS REPORT

- > The Accounts were proposed for adoption by the Management Committee, seconded by many. The Accounts were duly adopted.
- > In the absence of the Auditor the Treasurer gave a report.

6. ELECTION OF OFFICERS AND MANAGEMENT COMMITTEE

- > OFFICE of President ## Mr T M Sadler
- > To record the list of Life Vice-Presidents Messrs R C Devereux, G Armstrong, R W Curtis, D Cousens, D G Martin, C Woods
- >
- > OFFICE of Chairman ## Mr P J Onion
- > OFFICE of Vice-Chairman ## Mr B T Watson
- > OFFICE of Hon Treasurer ## Mr B T Watson
- > OFFICE of Hon General Secretary ## Mr G B Snelson
- > OFFICE of Hon Fixture Secretary ## Mr G B Snelson
- > OFFICE of Hon Referees Secretary ## Mr B Humphries
- > OFFICE of Hon Registration Secretary ## Mr J Warner

Management Committee Members ## Messrs P Francis, K Redman, R Leonard
currently sitting members.

There were no further nominations, in accordance with Rule 4[B]. Proposed and seconded by Meltis Albion FC and Great Barford FC. All members were elected unanimously.
Thanks were recorded to Mr M Darlow, who had resigned his position on the Management Committee.

14. ELECTION OF AUDITOR

Mr David Milton

15. ALTERATION TO RULES

Included are amendments submitted by 1st May, as per rule 20. Proposed changes to rules for season 2012-2013 are shown in ***bold italics***. Changes to the Football Association Standard Code of Rules [SCOR] are also ***underlined***. All changes to the SCOR are mandatory. All other alterations to rules were correctly proposed by the Management Committee, seconded by various Clubs and agreed unanimously except where stated.

Nomenclature and Constitution

- [A] This Competition shall be designated and known as The Bedfordshire County Football League each not exceeding 16 in number. ***ADD: No more than one team from a Club can participate in the same division.*** All Premier Division teams shall have approved grounds.....Reserve teams of Clubs playing in other competitions at Step 6, or higher, of the National League System will be eligible to play in the Premier Division, ***ADD: up to a maximum of 25% of the number of teams in the division.***

Management, Nomination, Election

- [A] The Competition shall be governed in accordance with the Rules and Regulations of The Football Association by a Management Committee comprised of the Officers ***DELETE: and independent members as necessary, who shall be elected at the Annual General Meeting. No member of the Management Committee shall be connected in any official capacity with any Club in the League.*** For the purposes of this rule, Hon. Presidents or Vice-Presidents of Clubs are not considered ***ADD: , independent members and up to five Club representatives. The Management Committee shall not exceed fifteen members, all of whom shall be elected at the Annual General Meeting.***

Qualification of Players

- [A] ***ADD: [ii] While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for a Club.***
- [B] [ii] Registration forms may also be submitted to the Hon. Registrations Secretary by electronic mail prior to the player playing. The original document must be forwarded by post within three days of the match to the ***DELETE: appropriate Officer. ADD: Registration Secretary, otherwise the registrations will be immediately cancelled and the Club retrospectively fined under Rule 8[0].***



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE



MINUTES ANNUAL GENERAL MEETING HELD ON WEDNESDAY 20TH JUNE 2012 AT HAYNES VILLAGE HALL STARTING AT 7.30 PM

8. [H] [i] The Management Committee shall have power to accept the registration of any player **ADD: subject to the provisions of clauses (ii) and (iii) below.**

[ii] The Management Committee shall have power to refuse, cancel or suspend the registration of any player or may fine any player, **DELETE: except those under 18 years of age,** at their discretion

[iii]Undesirable conduct shall mean an incident of repeated **ADD: proven misconduct** which may.....the Club the player is registered **ADD: or intending to be registered** with.

ADD: [iv] For a player who has previously had a registration removed in accordance with clause (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the player commit a further act of proven misconduct under the jurisdiction of the Competition, [excluding standard dismissals], the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

[Note: Action under clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an Appeal to the Football Association. **ADD: All decisions must include the period of restriction** For the purpose of this Rule, bringing the competition into disrepute can only be considered where the player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence **ADD: for the team playing in this Competition.**

8. [I] Subject to **DELETE: The Football Association Rules** **ADD: FA Rule C2[a]** dealing with players without a written contract when a player desires a transfer, the

Playing Season. Conditions of Play. Times of Kick-Off. Postponements. Substitutes

10. [B]Unless Clubs mutually agree to an alternative kick-off time, all matches shall commence as follows:

Start of the season to the end of October LEAGUE and CUP 2.30 p.m.

November, December, and January LEAGUE 2.00 p.m. CUP **DELETE: 1.45 p.m.** **ADD: 1.30 p.m.**

February to end of season LEAGUE and CUP 2.30 p.m.

ADD: Midweek matches not under floodlights shall kick off no later than 6.15 p.m.

[G] A Club may at its discretion and in accordance with the Laws of the Game use **DELETE: THREE** **ADD: FIVE** substitute players in any match in this Competition who may be selected from FIVE players. **NOTE: This rule amendment was agreed by a majority of 26 to 12. However, subsequent to the AGM the Football Association withdrew the option to play more than three substitutes except where repeat substitutions are in force. This amendment was therefore withdrawn.**

The referee shall be informed of the names of the substitutes not later than **DELETE: ten** **ADD: fifteen** minutes before the start of the match.

Reporting Results

11. [A] The Hon Registration Secretary must receive within 3 days of the date played, the result of each Competition match in the prescribed manner. This must include the registration number, forename[s] and surname of the team players [in block letters] and also the Referee markings required by Rule 13. Before the start of all matches, each team shall exchange a Match Result Sheet with their opponents **ADD: and the Referee,** duly completed with the names **ADD: and shirt numbers** of their team and the name of the Referee **ADD: at least fifteen minutes before kick off [see also Rule 10[G]].** Failure to do so will incur a fine in accordance with item C of the schedule of fines.

[B] **DELETE:** The Home Club shall report the result of each match to the Hon Press & Media Secretary within one hour of the end of the match. In the event of a County Cup tie, ALL Clubs must report the result. Failure to do so will incur a fine in accordance with item C of the schedule of fines. **ADD:** The Home Club shall report the result of each match to the Press & Media Secretary within one hour of the end of the match. In the event of a County Cup tie, the Home Club shall report the result if both Clubs are members of the Bedfordshire County Football League. If only the Away Club is a member of the League, then the Away Club shall report the result. Failure to do so will incur a fine in accordance with item C of the schedule of fines.

Referees

13. [E] **DELETE: Match Officials appointed under this Rule shall be entitled to a fee, which includes all expenses, of £30 Premier, £26 Division One, and £23 in all other Divisions. Registered Referees appointed by the Management Committee as Assistant Referees £19 and £17 respectively, subject to any limits laid down by the sanctioning Association[s].** **ADD: Subject to any limits/provisions laid down by the sanctioning Association, Match Officials appointed under this Rule shall be paid a match fee, which includes all expenses, of £30 Premier and £25 in all other Divisions. Registered Referees appointed by the Management Committee as Assistant Referees £20 and £17 respectively.**

[H] Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the Match Result Sheet. **ADD: Referee marks of 40 or less must be accompanied by a report to the Referee Secretary.** Clubs failing to comply with this Rule shall be fined in accordance with item C of the schedule of fines or dealt with as the Management Committee shall determine.



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE



MINUTES

ANNUAL GENERAL MEETING

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AT HAYNES VILLAGE HALL STARTING AT 7.30 PM

Protests and Complaints

15. [D] No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum of **DELETE: £5 ADD: £10**

Finance

21. [B] All expenditure in excess of **DELETE: £100 ADD: £250** shall be approved by the Management Committee.

ADD: Insurance

22. All Clubs must have public liability insurance cover of at least 10 million pounds (£10,000,000). With effect from the 2013-14 season all Clubs must be members of a Players' personal accident scheme which meets the minimum criteria set by the sanctioning Association.

RULES FOR KNOCK-OUT COMPETITIONS

Cup Rule 1

> The cups shall be competed for annually in the form of knock-out competitions. **DELETE: The BRITANNIA CUP shall be confined to teams from the PREMIER DIVISION. The CENTENARY CUP shall be confined to teams from DIVISION 1. The JUBILEE CUP shall be confined to teams from DIVISION 2. Teams from any other Division shall contest the WATSON SHIELD. ADD: Entry to cup competitions will be in-line with County Cup eligibility and, where appropriate, divisional placement.**

The knock-out competitions shall be under the control and management of the MANAGEMENT COMMITTEE, and its general business arrangements shall be dealt with as a section of the BEDFORDSHIRE **ADD: COUNTY FOOTBALL LEAGUE** in accordance with the League regulations, except where herein specified to the contrary.

Cup Rule 7 - Referees

The Referee in each tie shall be appointed by the Management Committee. The fee, which includes all expenses, shall be £30 in the Britannia Cup, **DELETE: £26 Centenary Cup, and £23 in the Jubilee Cup and Watson Shield ADD: and £25 in all other cup competitions.**

16. ELECTION OF CLUB REPRESENTATIVES TO MANAGEMENT COMMITTEE

> Subject to the acceptance of the above alteration to Rule 4[A], up to FIVE Club Representatives are eligible to be voted on to the Management Committee with full voting rights, in accordance with Rule 5[C]. The following persons, having been nominated by their Club during season 2011-2012, have been co-opted onto the Committee to the end of season 2011-2012, but with no voting rights, and are nominated for full election:

> Mrs Di Ames [Great Barford FC], Messrs Roy Hayday [Shefford Town & Campton FC, Les Riseley [Oakley Sports FC], Mark Gearing [Clifton FC] and Roland Simmonds [Elstow Abbey FC]

> Further nominations accepted at the Annual General Meeting FOR SEASON 2012-2013 ONLY. Nominations for future seasons will be governed by Rule 4[B]. There were no further nominations. The five members were elected *en bloc*. Proposed by Caldecote FC, seconded by Oakley Sports M&DH FC and agreed unanimously.

17. PRESENTATIONS OF TROPHIES AND CHEQUES

> Presentations of cheques, footballs and memento plaques were presented Shefford Town & Campton FC, Caldecote FC, Bedford Hatters FC, Oakley Sports FC, Ickwell & Old Warden FC, Sandy FC, AFC Turvey, Elstow Abbey FC, Goldington FC and Bedford Park Rangers FC. The League Cups and Divisional Trophies were re-presented to each winning Club. The Premier Division Club Assistant Referee of the Year was presented to Keith Cullerton of Shefford Town & Campton FC.

18. ROLL CALL OF CLUBS IN ATTENDANCE

> Nine Clubs were not in attendance, namely Dunton FC, Goldington FC, Goldington Hammers FC, Kings AFC, Lea Sports PSG FC, Luton Boys FC, Marsh Leys FC, Royal Oak Kempston FC, and Westoning FC. The meeting agreed that all be fined as per rule.

19. INFORMATION FOR SEASON 2012-2013

> Chairman	General Information
> General Secretary	Season dates and fixture arrangements
> Registration Secretary	Player registration and result sheet arrangements
> Referees Secretary	General information
> Treasurer	General Information
> Media and Results Secretary	General Information

20. ANY OTHER BUSINESS RELEVANT TO THE A.G.M.

> None.

G B Snelson, Hon General Secretary



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

STATEMENT OF ACCOUNTS 2012



<u>STATEMENT OF INCOME & EXPENDITURE</u>				<u>2012</u>
<u>2011</u>		<u>2012</u>	<u>2011</u>	<u>2012</u>
£	<u>INCOME</u>	£	£	<u>EXPENDITURE</u>
5,275.00	CLUB SUBSCRIPTIONS	5,000.00	188.00	HIRE OF ROOMS 296.00
140.00	DEPOSITS	120.00	1,613.43	HANDBOOKS, PRINTING ETC.. 1,428.17
959.00	REGISTRATIONS	818.00	272.15	POSTAGE 155.89
820.00	TRANSFERS	490.00	927.64	TELEPHONE 1,270.42
679.60	REPRESENTATIVE MATCHES	0.00	800.00	HON GEN SEC EXPENSES 800.00
0.00	HANDBOOKS	0.00	475.00	HON TREASURER EXPENSES 475.00
696.50	BRITANNIA CUP	691.30	475.00	HON PRESS SEC EXP 475.00
347.30	CENTENARY CUP	499.10	600.00	HON REGN SEC EXP 600.00
149.00	DIAMOND JUBILEE CUP	266.00	550.00	HON REFEREE SEC EXP 550.00
193.50	WATSON SHIELD	211.30	1,042.82	LEAGUE MEMENTOES 800.04
3,521.42	FINES	3,035.00	848.54	BRITANNIA CUP 721.30
0.00	INSURANCE/ENGRAVE TROPHIES	0.00	624.08	CENTENARY CUP 617.98
360.00	MISCELLANEOUS	142.00	530.88	DIAMOND JUBILEE CUP 464.42
194.27	COST APPORTIONED	45.00	455.48	WATSON SHIELD 489.44
4,100.00	FOOTBALL ASSOCIATION	8,000.00	521.97	PURCHASE OF EQUIPMENT 304.97
500.00	SPONSORSHIP SPORTSFORM	500.00	35.00	BEDS F.A AFFILIATION 0.00
			2,433.98	SUNDRY EXPENSES 1,768.20
			376.10	FIRST AID 1,148.50
			0.00	REFUND OF DEPOSIT 0.00
			279.27	COSTS AWARDED 75.00
			1,531.96	REPRESENTATIVE GAMES 88.00
			114.85	GROUND IMP CONTRIBUTION 1,238.57
			600.00	SPONSOR AWARDS 465.49
			219.49	WEBSITE COSTS 196.00
			1,010.00	IMPROVEMENT GRANTS 2,022.00
<u>17,935.59</u>		<u>19,817.70</u>	<u>16,525.64</u>	<u>16,450.39</u>
 <u>BALANCE SHEET</u> 				
INCOME		19,817.70	REPRESENTED BY	
EXPENDITURE		16,450.39	NATIONAL WESTMINSTER	
SURPLUS(LOSS)		3,367.31	BALANCE 31.12.12	16,644.93
BALANCE 1.1.12		13,277.62		
BALANCE 31.12.12		<u>16,644.93</u>	BANK CURRENT ACCOUNT	<u>16,644.93</u>
DEPOSIT ACCOUNT				
			CAPITAL RESERVE ACC 01. 01.12	21,017.45
			TRANSFER	
			INTEREST	8.47
			BALANCE 31.12.12	<u>21,025.92</u>
I hereby certify that I have examined all Books & Vouchers relating to the Accounts and such Accounts do, in my opinion show a true record of the affairs of the Bedfordshire County Football League.				
Signed 31.01.2013				
David Milton FFAI (Hon. Auditor)				



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE
INFORMATION REQUIRED FROM CLUBS
FOR HANDBOOK 2013-2014



The information required from Clubs for the coming season is in **THREE** parts.

Agreement to be Signed by all Clubs, in accordance with League Rule 7. Before signing the form, by Club Secretary and Club Chairman, please ensure you have read and accepted the League Rules, as printed in the 2010-2011 League Handbook, and the proposed changes to those rules, enclosed with this form.

Part A is required from every Club, and is basic information needed for the compilation of the League Handbook.

Part B is required to be completed by all Clubs **WHO WISH TO PLAY IN THE PREMIER DIVISION** of the League. The information to be provided relates to mandatory entry requirements for these divisions.

IMPORTANT NOTICE

- Clubs failing to return this completed form by the due date of 31st May 2013 shall be fined under League Rule 5[H] in accordance with Schedule B of League Rule 25.

- Please note: [1st occurrence taken as season 2010-2011].

<ul style="list-style-type: none">• Clubs failing to affiliate with their County Football Association [normally Bedfordshire County FA] OR fail to pay the League Account [enclosed with this form] by the due date of 31st May 2013 <u>MUST APPEAR BEFORE THE MANAGEMENT COMMITTEE AT THEIR MEETING ON 6TH JUNE 2013.</u> Failure to give a satisfactory explanation will result in the Club NOT being accepted into the League for season 2013-2014.

- The Management Committee meeting on 6TH June 2013 will formulate the divisions for the coming season, which will be presented to the AGM on 19 June 2013.

- **COMPLETE AND RETURN to**

- Barry Snelson, General Secretary, BCFL, 19 Bamburg Drive, BEDFORD MK41 8JP by 31st May 2013

- **AGREEMENT TO BE SIGNED**

- **PART A**

- **PART B only if applying to enter PREMIER DIVISION**



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE
INFORMATION REQUIRED FROM CLUBS
FOR HANDBOOK 2013-2014



AGREEMENT TO BE SIGNED BY ALL CLUBS
[LEAGUE RULE 7]

The Chairman and the Secretary of each Club shall complete and sign the following agreement, which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

WE,	CHAIRMAN [PRINT NAME]	CHAIRMAN [SIGN]
	SECRETARY [PRINT NAME]	SECRETARY [SIGN]
NAME OF FOOTBALL CLUB		

have been provided with a copy of the Rules and Regulations of the Bedfordshire County Football League [as printed in the handbook for season 2012-2013], and the proposed rule changes for season 2013-2014, and do hereby agree for and on behalf of the said Club to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rules 15 and 16.

Any alteration of the Chairman and/or Secretary on the above Agreement must be notified to the County Football Association(s) to which the Club is affiliated and to the General Secretary of the Bedfordshire County Football League.



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

INFORMATION REQUIRED FROM CLUBS FOR HANDBOOK 2013-2014



PART A	COUNTY AFFILIATION NUMBER: – TO BE COMPLETED BY THE LEAGUE		
<p>Please state any date(s) your Club is unable to play, or play at home, in 2013-2014. Please give the reason – additional dates NOT listed here WILL REQUIRE TO BE AGREED BY THE MANAGEMENT COMMITTEE AT ONE OF THEIR MEETINGS. AT LEAST THREE WEEKS NOTICE WILL BE EXPECTED. If grounds are unavailable because of cricket, it will be expected that Clubs make every effort to find alternative grounds after 1st September.</p>			
FIRST TEAM	SHIRT COLOURS	SHORTS COLOURS	SOCKS COLOURS
GROUND			
SECOND TEAM	SHIRT COLOURS	SHORTS COLOURS	SOCKS COLOURS
GROUND	As First Team [delete if not applicable and add name of second ground]		
THIRD TEAM COLOURS [SHIRTS, SHORTS, AND SOCKS] AND GROUND			
CLUB SECRETARY: [Name, address, POSTCODE, Phone number[s] are ALL required:			
CLUB SECRETARY e-mail			
Secretaries providing an e-mail address will receive minutes and fixture changes earlier than via standard post. Fixtures, Results and Tables will also be available on the web site: http://full-time.thefa.com/Index.do?league=7195521			
CLUB CHAIRMAN: [Name, address, POSTCODE, Phone number[s] are ALL required:			
Please provide the name, Club position held AND CONTACT TELEPHONE NUMBER of at least ONE OTHER CONTACT:			



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE
INFORMATION REQUIRED FROM CLUBS
FOR HANDBOOK 2013-2014



Part B – [Mandatory for entry into Premier Division]:	
CLUB COMMITTEE – Please do NOT duplicate any names entered in PART A	
Name & Club Position	
Name & Club Position	
[optional] Name & Club Position	
[optional] Name & Club Position	
CLUB ASSISTANT REFEREE	
Name	# Training Details
Name	# Training Details
[optional] Name	# Training Details
# Training details – either A – [on current list of Trained Assistants] or B – [Qualified Beds FA referee within last 3 years] or C – [Beds FA Assistant Referee course needed]. A SIMPLE ONE HOUR COURSE IS ARRANGED ON REQUEST.	
FIRST AIDER[S] [NAME AND QUALIFICATIONS]. NOTE: THE FA WILL ONLY RECOGNISE THOSE QUALIFIED BY VIRTUE OF COMPLETING THE FA EMERGENCY AID COURSE. IF THE QUALIFICATION IS NOT THE FA EA COURSE, THE LEAGUE WILL PAY FOR ALL CANDIDATES LISTED.	
FIRST AIDER[S] [NAME AND QUALIFICATIONS]	
PREMIER DIVISION ENTRY REQUIREMENTS The Club agrees to comply with the requirements of Premier Division entry [as printed in the League Handbook 2012-2013 page 65]. Additionally each Club MUST have a trained Club Assistant Referee and only use ONE person to run the line in any ONE match [subject to the Assistant Referee no being injured during the match]	
SIGNED BY CLUB SECRETARY	
SIGNED BY CLUB CHAIRMAN	



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE



INVOICE FOR CLUBS

REGISTRATIONS and TRANSFERS SEASON 2012-2013
LEAGUE SUBSCRIPTION FOR SEASON 2013-2014

IMPORTANT NOTICE

All CLUBS ARE REQUIRED TO PAY THE FOLLOWING AMOUNTS IN FULL BY 31st MAY 2013. FAILURE TO DO SO MAY PUT AT RISK YOUR LIABILITY TO ADDITIONAL FINES AND YOUR ENTRY INTO THE LEAGUE.
PLEASE PAY INVOICE TO BARRY WATSON, LEAGUE TREASURER, 17 BUTTERCUP CLOSE, BEDFORD MK42 0RE
PLEASE MAKE CHEQUES PAYABLE TO BEDFORDSHIRE FOOTBALL LEAGUE, ADDING THE NAME OF THE CLUB ON THE BACK OF THE CHEQUE. IF PAYING BY BACS, PLEASE ADVISE THE TREASURER.

CLUB	CHARTER STANDARD SEASON 2013-2014	ADDITIONAL REGISTRATIONS SEASON 2012-2013	TRANSFERS SEASON 2012-2013	OUTSTANDING FINES [see appendix]	LEAGUE SUBSCRIPTION [£25 DISCOUNT FOR CHARTER STANDARD CLUBS]	TOTAL TO PAY	NOTES - see also appendix at foot of list
AFC Biggleswade	YES	£64	£20		£75	£159	
AFC Kempston Town & BC	YES	£43	£50		£75	£168	
AFC Turvey	NO				£100	£100	
Arlesey Town Reserves	YES	£15	£30	£10	£75	£130	£5 credit-May minutes
Bedford Hatters	NO		£10		£100	£110	
Bedford Panthers	YES	£8	£30		£75	£113	
Bedford Park Rangers	YES	£20	£10		£75	£105	
Bedford SA	NO	£4	£20	£40	£100	£164	
Brickhill Tigers	NO	£11		£15	£100	£126	
Bromham United	NO	£1		£15	£100	£116	
Caldecote	NO	£61	£50		£100	£211	
Clifton	NO	£50	£20		£100	£170	
Cranfield United Reserves	YES	£5	£20	£15	£75	£115	
Dinamo Flitwick	NO	£4			£100	£104	
Dunton	NO	£27	£10	£35	£100	£172	£5 credit-over paid
Eastcotts AFC	YES	£3	£10		£75	£88	
Elstow Abbey	YES	£38	£50		£75	£163	
FC Houghton	NO				£100	£100	
Flitwick Town	NO	£30	£10		£100	£140	
Goldington	NO		£10		£100	£110	
Great Barford	YES	£8	£10		£75	£93	
Henlow	NO	£6			£100	£106	
Ickwell & Old Warden	YES	£54	£40		£75	£169	
Kempston Athletic	NO		£10		£100	£110	
Kempston Con Club	NO	£4			£100	£104	
Kempston Hammers Sports	NO	£2			£100	£102	
Kings AFC	NO	£24	£20	£15	£100	£159	
Leighton United	YES	£6		£15	£75	£96	



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE



INVOICE FOR CLUBS

REGISTRATIONS and TRANSFERS SEASON 2012-2013
LEAGUE SUBSCRIPTION FOR SEASON 2013-2014

Lidlington United Sports	YES	£4			£75	£79	
Luton Boys	YES	£9		£15	£75	£99	
Marabese Ceramics	NO	£11			£100	£111	
Marston Shelton Rovers	NO	£33	£20		£100	£153	
Meltis Albion	NO	£6	£30		£100	£136	
Moggerhanger United	NO				£100	£100	
Oakley Sports M&DH	YES	£28	£10		£75	£113	
Pavenham	NO	£1	£10		£100	£111	
Potton Town	NO	£7	£10		£100	£117	
Potton United Reserves	YES	£37	£10		£75	£122	
Queens Park Crescents	NO	£29	£10		£100	£139	
Renhold United	YES	£34	£70		£75	£179	
Riseley Sports	NO	£5	£10		£100	£115	
Sandy	YES	£30	£20		£75	£125	
Sharnbrook	NO	£14	£30		£100	£144	
Shefford Town & Campton	NO	£60	£40		£100	£200	
Shillington	NO	£7			£100	£107	
St Joseph's Saturday Reserves	NO	£36			£100	£136	
Stevington	NO	£14	£10	-£5	£100	£119	£5 credit-May minutes
Stopsley Park	NO	£18			£100	£118	
Sundon Park Rangers [Saturday]	NO	£3			£100	£103	
Westoning	YES	£31		£15	£75	£121	
Wilshamstead	NO	£52	£10		£100	£162	
Woburn	NO	£1			£100	£101	
Wootton Village	NO	£14	£20		£100	£134	

APPENDIX - Fines from May meeting

Arlesey Town Reserves	2013.05-03	£15					
Bedford SA	2013.05-05	£40					
Brickhill Tigers	2013.05-10	£15					
Bromham United	2013.05-04	£15					
Cranfield United Reserves	2013.05-11	£15					
Dunton Reserves	2013.05-02	£15					
Dunton Reserves	2013.05-06	£25					
Kings AFC	2013.05-07	£15					
Leighton United	2013.05-01	£15					
Luton Boys	2013.05-08	£15					
Westoning	2013.05-09	£15					